**Specialized Training College Students**

**General Instructions**

1. Read the guidelines carefully for detailed information about the scholarship. Also, read the instructions given on the front page of the application form before filling it out.
2. Written examination subjects for each category of scholarship are given in the guidelines. There is no specific syllabus for MEXT Scholarship examination. If you are preparing for any competitive examination to enter an Indian university or college, then it is adequate to attempt the MEXT Scholarship examination.
3. The application form should be submitted to the embassy/consulates (as per each office’s instructions) by post or courier on or before the due date. Each applicant will submit two sets of applications in one envelope, clearly mentioning the category on top of the envelope Specialized Training College. **One applicant can apply for one category of scholarship.**
4. The Embassy has shared all the necessary information on its website and in this document for easy submission of the application. Therefore, the Embassy/Consulate expects the applicants to submit their application to the best of their ability.

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| No.  | Documents  | 1 Original  | 1 Copy  | Remarks  | Additional explanation |
| ①  | Application Form  | ○  | ○  | Use the FY2026 Application Form. (See Note 4.)  | The application form is editable .pdf file, therefore fill the application by using a computer. |
| ②  | Academic transcript(s) for all school years of last school/university attended  | ○  | ○  | A transcript issued either by the school/university attended or by the applicant's national government. (See Note 5.)  | Grade/Class IX onwards marksheet/s attested by the concerned school principal and submit the same. If you have higher qualification after grade XII, the process is same and it should be done by relevant authority.  |
| ③  | Certificate(s) of graduation of school/university attended  | ○  | ○  | If the applicant has not yet graduated, submit a certificate of prospective graduation from the school/university. (See Note 6.)  | Grade/Class IX and XII passing certificate issued by board (if any). The copy must be attested by the concerned school principal and submit the same.  |
| ④  | Recommendation letter from either a class teacher or principal of last school attended  | ○  | ○  | Free format. A sample is available. (See Note 7.)  | Recommendation letter issued by school principal or a senior school teacher either in embassy format or a free format on the letter head of the school you have attended.  |
| ⑤  | Medical certificate  | ○  | ○  | Use the FY2026 certificate form. (See Note 8.)  | Any neighborhood general Physician with IMC (Indian Medical Council) Registration No. can issue a Medical certificate. The same no. should be on the stamp of the doctor. |
| ⑥  | Certificate of enrollment  | ●  | ●  | Only for those currently enrolled in a university.  | A copy of the enrollment certificate or any document which verify the same. |
| ⑦  | Certificate of university enrollment qualification examination  | ●  | ●  | Only for those who pass the university enrollment qualification examination. (See Note 6 and 9.)  |  |
| ⑧  | Certificate of language proficiency  |  | ●2 Copies | Only in case applicant has documents attesting to competency in Japanese or English; submit 2 copies. No original document necessary. The date of issue of the certificates should be no earlier than two years from the date of application to the Japanese diplomatic mission. (See Note 10.) |  |

**(Note 1)** Documents indicated by the white circle (○) must be submitted by all the applicants. Documents indicated by the black circle (●) should be submitted only if applicable.

**(Note 2)** These documents must be written in Japanese or English, or if they are written in any other languages, translation in either Japanese or English should be attached.

**(Note 3)** The applicants must submit two application packets: one is a complete set of original documents and the other is a complete set of their copies. Ensure that there is no missing information in the application form when printing it out. Write the document number from ① to ⑧ (refer to the numbers in the table above) in the upper right-hand corner of the first page for all the documents.

**(Note 4)** The applicant’s photograph to be attached to the Application Form should be of clear quality, taken within six months of submission, and printed on paper specially for photographs. The photograph should be 4.5 x 3.5 cm., upper-body, full-faced, no hats. Please write applicant’s name and nationality on the back of the photograph. The photograph data can be pasted to the Application Form and printed out.

**(Note 5)** Applicants must submit the following documents according to his/her academic background:

(a) Applicants who are attending, or have graduated from, an upper secondary school: an academic transcript of the upper secondary school

(b) Applicants who are attending, or have already graduated from, a university: academic transcripts of both the upper secondary school and the university.

The academic transcripts should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at the school or the university. Those who are currently attending an upper secondary school or a university must also submit the academic transcript that covers the period from the year of enrollment to the term for which grades have been determined at the time of application for the scholarship. Those who are attending an upper secondary school or a university must also submit a transcript to the Japanese diplomatic mission when he/she graduates from that school or university by the time selection results are finalized. In the case that the last school offers a single-structure education system consisting of a lower and upper secondary level or a primary and secondary level, the necessary academic transcripts to be submitted shall cover all school years of upper secondary education.

**(Note 6)** Applicants must submit the following documents according to his/her academic background:

(a) Applicants who are attending an upper secondary school: a certificate of prospective graduation from the upper secondary school;

(b) Applicants who have already graduated from an upper secondary school: a certificate of graduation from the upper secondary school;

(c) Applicants who are attending a university: a certificate of graduation from the upper secondary school (in addition, they must submit a ⑥ certificate of enrollment.);

(d) Applicants who have already graduated from a university: certificates of graduation from both the upper secondary school and the university.

A copy of the graduation certificate and the certificate of university enrollment qualification examination is acceptable if the copy is attested by an authorized official of the university or an examination authority. Do not submit the originals as the submitted documents will not be returned. Those who are attending an upper secondary school or a university must also submit a certificate of graduation to the Japanese diplomatic mission when he/she graduates from that school or university by the time selection results are finalized.

**(Note 7)** A recommendation letter for those who are attending an upper secondary school or a university should be issued by that school or university they are attending. A recommendation letter for those who graduated from an upper secondary school or a university should be issued by that school or university.

**(Note 8)** If the applicant’s health condition changes (including any serious changes relating to his/her life plan) after he/she has submitted his/her health certificate, the applicant needs to promptly share such information with the Japanese diplomatic mission since it concerns the acceptance system of the accepting institution/college and Japanese medical institution.

**(Note 9)** For applicants with “⑦Certificate of university enrollment qualification examination”, this document may be submitted in place of documents No. ②, ③ and ④.

**(Note 10)** Only if an applicant has a completed certificate document of Japanese-language ability or English-language ability that show his/her name and level/score, he/she should enter the necessary information in “19. Japanese language qualifications” and “20. English language qualifications” on the Application Form and submit a copy of the certificate. In case of printing out the certificate from the Internet, print out and submit a page showing the applicant’s name and the details of the relevant qualification (level, score, etc.). The date of issue of the certificate should be no earlier than two years from the date of application (“Date of application” entered on the last page of the application form) to the Japanese diplomatic mission.

**（Note 11）**If documents are submitted in bound form, they may be dismantled during the review process.